



# Hand & Associates

ATTORNEYS AT LAW

## CLIENT INFORMATION FORM

LLC

Today's Date \_\_\_\_\_

Preferred Name of Company (List your preferences in order please):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

County in which LLC will do business/County in which LLC will be filed:

\_\_\_\_\_

Who will be the Registered Agent \_\_\_\_\_

\_\_\_\_\_

Business Physical Address \_\_\_\_\_

\_\_\_\_\_

Business Mailing/Registered Address \_\_\_\_\_

\_\_\_\_\_

Business Phone#: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Purpose of Business: \_\_\_\_\_

\_\_\_\_\_

Members (please note initial member/managing member):

1. \_\_\_\_\_
  - a. % of interest \_\_\_\_\_
  - b. Capital Contributions \_\_\_\_\_
2. \_\_\_\_\_





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a. % of interest \_\_\_\_\_

b. Capital Contributions \_\_\_\_\_

3. \_\_\_\_\_

a. % of interest \_\_\_\_\_

b. Capital Contributions \_\_\_\_\_

4. \_\_\_\_\_

a. % of interest \_\_\_\_\_

b. Capital Contributions \_\_\_\_\_

***\*Please note that the fees associated with filing an LLC include the following:  
\$28.00 name reservation fee, \$108 Secretary of State fee, \$100 filing fee Probate  
Court (varies by County) for a total of \$336.00. These fees MUST be paid up front  
and are not included in your attorney's fees. If paying by debit or credit card, a fee  
of 2.75% will be added to your case to cover the fee associated with the use of  
said cards by the card manufacturer.***

I, \_\_\_\_\_, hereby certify that all information provided within is true  
and accurate. I have verified this information is correct and I understand that once the  
name reservation is made, no changes will be made to said LLC application without  
incurring additional fees.

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

(For office use only)

☐ Flat Fee Rate: \_\_\_\_\_

Convenience Fee Added: \_\_\_\_\_

☐ Court Costs: \_\_\_\_\_

Method of payment \_\_\_\_\_

Date of payment \_\_\_\_\_

